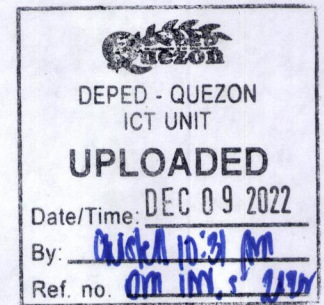




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SCHOOLS DIVISION OF QUEZON PROVINCE



06 December 2022

**DIVISION MEMORANDUM**  
**DM NO 1000 s. 2022**

**DIVISION MUSABAQAH 2022**

**TO:** Assistant Schools Division Superintendents,  
CID and SGOD Chiefs,  
Education Program Supervisors  
Public Schools District Supervisors (Gumaca East/West, Atimonan I, Lopez  
East/West and Calauag East)  
Concerned Elementary and Secondary School Heads,  
All Others Concerned

1. This Office through the Curriculum Implementation Division - Instructional Management Section (CID-IMS), will conduct the Division Musabaqah 2022 for ALIVE learners on December 10, 2022 7:00 a.m. - 5:00 p.m. at Gumaca National High School Training Center, Gumaca, Quezon.
2. The contest categories are Harf Touch, Arabic Language Spelling, Islamic Values Education Quiz Bee, Qur-an Reading and Call to Prayer. Please refer to Enclosure No. 1 for the General Guidelines and Enclosure No. 2 for the Technical Working Group.
3. Foods of the participants and concerned individuals shall be charged to Madrasah Education Fund while transportation to School MOOE/local funds subject to usual accounting and auditing rules.
4. Technical Working Group and other concerned teaching and non-teaching personnel who rendered service for this activity shall be given one-day compensatory time-off.
5. To ensure the implementation of health and safety protocol amidst this COVID-19 pandemic, the conduct of this activity shall comply with the existing Inter-Agency Task

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Force Emerging Infectious Diseases (IATF-EID) Guidelines and Policies. The participants are requested to bring their own

6. Immediate dissemination of this Memorandum is desired.

**ELIAS A. ALICAYA JR. EdD**

Assistant Schools Division Superintendent  
Officer-In-Charge

Office of the Schools Division Superintendent

cid-ims/aci/dmbd/12/07/2022

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**Enclosure No.1 to DM No. 1000 s. 2022**

**General Guidelines on the Conduct of Division Musabaqah 2022**

1. The skills exhibition is open to all learners attending ALIVE classes in the Public Schools.
2. Participants should have registered and complied with the following requirements prior to the activity
  - Parent's Consent
  - NSO Birth Certificate
  - Accomplished Entry Form
  - Form 137
  - Medical Certificate and
  - School ID
3. Those who fail to comply with the requirements and the qualifications specific to each category shall disqualify from participation.
4. Filled out entry form should be submitted before the conduct of the activity.
5. The participants shall be given a control number to conceal the district they represent.
6. Winners in each category shall receive certificate of recognitions/medals. All participants shall receive a certificate of participation.
7. Winning coaches shall receive a certificate of recognition while non-winning coaches will be given a certificate of participation.
8. Only official coaches can file an appeal to the Grievance Committee.
9. The decision of the judges is final and irrevocable

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**Contest Mechanics and Criteria for Judging**

<b>COMPONENT AREA</b>	Arabic Language Skills Competition
<b>GRADE LEVEL</b>	Any grade level within the age bracket six to eight - 6 to 8 years old
<b>EVENT PACKAGE</b>	Harf Touch
<b>NO. OF CONTESTANT/S</b>	One (1) contestant for Harf Touch per District
<b>DESCRIPTION</b>	<u>Harf Touch</u> is a skill exhibition wherein blind-folded players touch the surface of the illustration board having an engraved Arabic letter. The players will identify and pronounce the correct name of the letter.
<b>OBJECTIVES</b>	This contest aims to showcase the skills of the MEP learners to: Identify and recognize Arabic letters through touching with speed and accuracy within the allotted time; and pronounce the letters clear and correctly.

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**I. Events Rules and Mechanics**

1. There shall be one (1) contestant (male or female) per district ages six to eight (6-8) years old during the conduct of the Division Musabaqah.
2. During the contest proper, contestants shall be seated at the designated holding area to refrain them from seeing the process undergone by the contestant on stage.
3. The facilitator shuffles the twenty-eight (28) letters and each participant is given one (1) minute to identify the letters.
4. All cards that are accidentally thrown shall be retrieved by the facilitator and shall be included in the set of letters to be read if there's still time.
5. One point is given for every letter correctly identified.
6. There shall be one (1) timekeeper, one (1) videographer and three (3) judges: the timekeeper signals the start and the end of the time, the videographer records the proceedings and the judges determine, validate and tally the number of the letters correctly identified.
7. The validated scores and time shall be posted immediately at the transparency board / score board.
8. The top three contestants with the highest number of correctly identified letters within one minute shall be declared winners. In case of a tie, the contestant with the shortest time used to identify the letters accurately shall be declared the winner.
9. The decision of the board of judges is final and irrevocable.

**II. Resource Requirements**

The following shall be provided by the DTWG:

- a. Engraved Arabic Alphabet in A-4 size, landscape illustration board (white colored on top and mounted in black colored illustration board)

Font type: Traditional Arabic

Font size: 720 except t for letters kha (700) and ghayn (600)

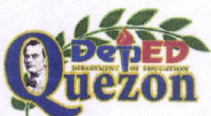
**Note:** prepare the letters in slide deck presentation prior to printing to pronounce the precise measurement.

- b. Swimming goggles with lens covered with black cartolina
- c. 3 judges will be identified by the CO

***The following shall be provided by the host district:***

- a. 1 Table and chair where Arabic letters will be placed
- b. 1 Lapel or microphone
- c. 1 Stop watch
- d. 1 Bell/Buzzer

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- e. 10 Tally sheets
- f. 5 pen/pencil,
- g. 1 sound system with microphone
- h. 1 Time Keeper
- i. 1 Videographer

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**Contest Mechanics and Criteria for Judging**

<b>COMPONENT AREA</b>	Arabic Language Skills Composition
<b>GRADE LEVEL</b>	Any grade level within the age bracket (nine to eleven) - 9 to 11 years old
<b>EVENT PACKAGE</b>	Arabic Language Spelling "Imla"
<b>NO. OF CONTESTANT/S</b>	One (1) contestant for Arabic Language Spelling per District
<b>DESCRIPTION</b>	Arabic Language Spelling Contest is one of the features for the learners to showcase their listening and writing skills in Arabic Language.
<b>OBJECTIVES</b>	This category aims to showcase the skills of the MEP learners to: <ol style="list-style-type: none"><li>1. Spell Arabic words quickly, accurately and with comprehension; and</li><li>2. Write the words correctly in its <i>muskhah</i> / cursive form with complete vowels.</li></ol>

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**I. Events Rules and Mechanics**

1. There shall be one (1) contestant (male or female) per region ages nine to eleven (9-11) years old during the conduct of the DFOT.
2. The medium of instruction to be used is Arabic language.
3. There shall be three (3) rounds: easy, average and difficult. Each item will be given the following points: Easy — 1 point, Average- 2 points, Difficult- 3 points.
4. There shall be ten (10) words for each round, 3 syllables for easy, 4 syllables for average and 5 syllables for difficult round.
5. Each word shall be read twice. The contestant shall write their answer in muskhah / cursive form within ten (10) seconds for easy round, fifteen (15) seconds for average and thirty (30) seconds for the difficult round on the meta-strips provided. The contestant shall start writing after the word "üktubu" and immediately raise their meta-strips after the buzzer.
6. The scores shall be summed up after each round and it shall be posted in the tally board / score board.
7. In case of appeal, the contestant / official coach may raise the question/clarification immediately after the item before the next word is read. Queries/clarifications done after the entire contest shall not be entertained.
8. The top three (3) contestants with the highest points win. In case of a tie, clincher word shall be given and the first contestant to give the correct spelling shall be declared the winner

**II. Resource Requirements**

***The following shall be provided by the DTWG:***

- a. 3 Judges will be identified by the Division Musabaqah
- b. 1 Quizmaster

***The following shall be provided by the host district:***

- a. 1 recorder
- b. 1 time keeper
- c. 50 pcs. metastrips (4.25 by 13- half lengthwise of the long bondpaper)  
*Easy round (yellow) – 20 pcs*

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*Average round (light blue)- 20 pcs*

*Difficult round (light pink)-20 pcs*

*Clincher (light green)-30 pcs*

- d. 5 permanent marker (fine)
- e. 10 envelopes
- f. 1 bell/buzzer
- g. 1 tally sheets
- h. 4 tables with chairs for the contestants
- i. 1 table with chairs for the judges
- j. 1 sound system
- k. 3 microphones





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**Contest Mechanics and Criteria for Judging**

<b>COMPONENT AREA</b>	<b>Arabic Language Skills Competition</b>
<b>GRADE LEVEL</b>	<b>Any grade level within the age bracket (nine to eleven) - 9 to 11 years old)</b>
<b>EVENT PACKAGE</b>	<b>Islamic Values Education Quiz Bee</b>
<b>NO. OF CONTESTANT/S</b>	<b>One (I) contestant for Islamic Values Education per District</b>
<b>DESCRIPTION</b>	<b>Islamic-Values Education Quiz Bee</b> shall test the learner's knowledge and understanding on the cultures, traditions, practices and belief that promote peace by answering questions derived from Islamic Values Education subject.
<b>OBJECTIVES</b>	This contest aims to showcase the skills of the MEP learners to: I. demonstrate the mastery level on the content of Islamic Values Education; and 2. display the value of unity, and sportsmanship among learners.

**I. Events Rules and Mechanics**

1. There shall be one (1) participant (male or female) ages nine to eleven (9-11) years old during the conduct of the DFOT.
2. The officials for this category are the quizmaster, proctors, timekeeper and recorder.
3. There shall be three (3) rounds of questions namely easy, average and difficult rounds. The easy round shall have ten (10) questions at one (1) point each. The average round shall have five (5) questions at two (2) points each. The difficult round shall have five (5) questions at three (3) points each.
4. Questions in the easy and average round should be in multiple choice in nature with 4 letter options. Difficult round question has no options; thus, the

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contestants shall write the correct answer on the meta-strips provided. Wrong spelling in both English and Arabic is wrong. If answers are written in Arabic, it must be in Mushka form with complete vowels.

The correct spelling of the transliterated words shall be based on how it was written in the Madrasah curriculum and textbooks. The coverage of the questions in the easy, average and difficult will be taken across all grade levels

5. Each of the question shall be read twice by the quizmaster. After the second reading, the quizmaster will say "Go". The contestants then will write their answer in the meta-strips within ten (10) seconds for easy and average rounds and twenty (20) seconds for difficult round.
6. When the time is up, the timekeeper rings the bell/buzzer. The contestants then shall stop answering and show their answer to the proctor by raising their meta-strips.
7. The Judges will check the answer of each contestant and record in the tally board and tally sheet.
8. In case of appeal the contestants/official coaches may raise the question / clarification immediately after the item before the next question is read.
9. Queries and clarification done after the entire contest shall not be entertained.
10. After each round, points will be tabulated. The final scores will be tabulated after the difficult round and shall be posted in the tally board / score board.
11. The contestants with the highest points win. They will be declared as first, second and third place winners respectively.
12. In case of tie, a clincher round shall be given. The first one to give the correct answer shall be the winner. If no contestant is able to give the correct answer, another clincher question shall be given until a winner comes up.

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**II. Materials / Human Resource Requirements**

***The following shall be provided by the DTWG:***

- a. 3 Judges will be identified by the Division Musabaqah
- b. 1 Quizmaster

***The following shall be provided by the host district:***

- a. 50 pcs - meta strips (4.25 by 13 - half lengthwise of the long bond paper)
  - Easy round (yellow) - 20 pcs
  - Average round (light blue) - 20 pcs
  - Difficult round (light pink) - 20 pcs
  - Clincher (light green) - 30 pcs
- b. 5 permanent marker (fine)
- c. 10 envelopes
- d. 1 bell/buzzer,
- e. 1 tally sheet
- f. 4 tables with chairs for the contestants
- g. 3 tables with chairs for the judges
- h. sound system with microphone
- i. 1 recorder
- j. 1 time keeper



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**Contest Mechanics and Criteria for Judging**

<b>COMPONENT AREA</b>	<b>Arabic Language Skills Competition</b>
<b>GRADE LEVEL</b>	<b>Any grade level within the age bracket  (nine to eleven) - 9 to 11 years old)</b>
<b>EVENT PACKAGE</b>	<b>Qur-an Reading</b>
<b>NO. OF CONTESTANT/S</b>	<b>One (1) contestant for Qur-an Reading per District</b>
<b>DESCRIPTION</b>	This exhibition will showcase the reading skills and developing good speech habits of learners. The selection/passage will be taken from the Qur'an as authentic source of stories and literature which is acceptable to all Muslims.
<b>OBJECTIVES</b>	This category aims to showcase the skills of the MEP learners to: 1. Recite the passage /selection (verse/ayah or chapter/surah) following the rules of Tajweed; 2. Read the passage/selection (verse/ayah or chapter/surah) with clear voice in Tarteel; and 3. Demonstrate the proper way to pause, continue and full stop in reading the passage/selection (verse/ayah or chapter/surah) with stage presence
<b>I. Events Rules and Mechanics</b>  1. There shall be one (1) participant (Male or female) ages nine to eleven (9-11) years old during DFOT.  2. The participants shall read the selected passage / selection (verse/ayah or chapter/surah) in Tarteel.  3. During the contest proper, all contestants shall be seated at the designated holding area to refrain them from seeing the process undergone by the contestant on stage.	

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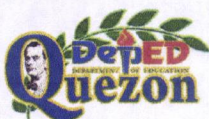


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4. In take turns, each contestant will be given a copy of the passage to read in silent reading for five (5) minutes before he/she will read the passage orally within five (5) minutes.
5. The panel of judges will be provided with the copy of the passage.
6. Participants should wear proper attire during the contest.
7. The three participants with the highest scores shall be declared as first, second and third winners.
8. There shall be one (1) time keeper, one (1) recorder, one (1) tabulator and three (3) panel of Judges.

<b>Criteria for Judging</b>	
<b>tajweed/Pronunciation</b>	40%
<b>tarteel/Chant</b>	20%
<b>sawt/Voice Clarity</b>	30%
<b>hay'ah/Stage Presence</b>	10%
<b>TOTAL</b>	100%

9. Guidelines for identifying the Official Coaches;
  - a. he/she should be an alive teacher (permanent / cos); and
  - b. directly teach / train the contestant





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**II. Materials / Human Resource Requirements**

***The following shall be provided by the DTWG:***

7 Copies of the selected passage (judges, contestants)

***The following shall be provided by the host district:***

- a. 3 Microphone / Lapel
- b. 3 Folders
- c. 3 Pencils
- d. 1 Stop Watch/Timer
- e. 1 Bell / Buzzer
- f. 1 sound system with
- g. 3 microphones
- h. 3 tables with chairs for the judges
- i. 1 recorder
- j. 1 timer



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**Call to Prayer (Adhan) for Dhuhr**

<b>COMPONENT AREA</b>	<b>Arabic Language Skills Competition</b>
<b>GRADE LEVEL</b>	<b>Any grade level within the age bracket (nine to eleven) – 6 to 12 years old)</b>
<b>EVENT PACKAGE</b>	<b>Call to Prayer “Adzan”</b>
<b>NO. OF CONTESTANT/S</b>	<b>One (1) contestant for Arabic Reading per District</b>
Description	Adzan is an act of calling the Muslims to perform a Salah (Prayer). This will be performed by the MEP learners as it is done in the Masjid.
Objective	This category aims to showcase the skills of the MEP learners to:  1. Demonstrate the skills in performing the Adhan; and  2. Apply the proper pronunciation and chanting with clarity of voice.
Materials/Attire	<ul style="list-style-type: none"><li>• Microphone with stand</li><li>• Muslim attire (jubah/thawb); with hijab/tutob</li><li>• Stop Watch</li><li>• Bell/Buzzer</li></ul>

**I. Mechanics**

- 1.1 There shall be one (1) participant, ages six to twelve (6-12) years old from any level (male).
- 1.2 The participant performs the Adzan verbally in a maximum of five (5) minutes including the preparation. Zero point five (05) will be deducted from the total score if time exceeds.
- 1.3 The proctor (one of the judges) shall say "Ibda" (start), then, the participant begins to perform the Adzan and may opt to stop when the bell/buzzer rings.

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- 1.4 There shall be first, second and third winners to be declared. In case of tie in any of the top of three ranks, clincher round shall be given by board of judges to determine in the place/rank from which they tied.
- 1.5 There shall be one (1) time keeper, one (1) recorder, one (1) tabulator and three (3) panel of Judges.
- 1.6 The time keeper shall ring the buzzer to end the allotted time.
- 1.7 The time recorder and tabulator shall record the time and tally the scores.

**2. Criteria for Judging**

Pronunciation	35%
Mastery	20%
Voice Clarity/ Enunciation	35%
Stage Presence	10%
TOTAL	100%

**3. Rubric**

CRITERIA	1	2	3	4	SCORE
Pronunciation  35%	Performed the Adhan with 1 1 or more mispronounced letters.	Performed the Adhan with 6-10 mispronounced letters.	Performed the Adhan with 2-5 mispronounced letters.	Performed the Adhan with perfect and accurate pronunciation.	_ x 8.75 = ___
Mastery	Performed the Adhan with 11 and above missed words.	Performed the Adhan with 6-10 missed words.	Performed the Adhan with 2-5 missed words.	Performed the Adhan with perfect and accurate words.	_ x 2.5 = ___

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Voice Clarity/ Enunciation	Performed the Adhan with 1 and above unclear words.	Performed the Adhan with 6-10 unclear words.	Performed the Adhan with 2-5 unclear words.	Performed the Adhan with clear and loud voice.	$\_x 8.75$ $= \_$
Stage Presence	Performed the Adhan with all the elements missing.	Performed the Adhan with two of the elements missing.	Performed the Adhan with one of the three all the elements missing.	Performed the Adhan with the following: -proper attire (jubbah/thawb and tutob) -proper placement of the hands -confidence	$x 2.5$ $= \_$

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Enclosure No. 2 to DM No. 17 s. 2022

**Technical Working Group**

**Chairman:** Asuncion C. Ilaos - Division MEP Focal Person

**Co-Chairman:** German E. Deza - Division MEP Alternate Focal Person

**Members:**

NAME	Designation	Task	
Basilisa B. Hernandez	ALS Teacher	Facilitator	
Rico Vitorio M. Flavier	ALS Teacher		
Armel M. Mabilin	ALS Teacher		
Kevin L. Mayormita	CALSI		
Elmira S. Verzosa	ALS Teacher		
Buena D. Jaro	EPSA Cluster 9		
Arnel D. Pardines	ALS Teacher	Physical Facility	
Ronnie P. Hanaban	ALS Teacher		
Bertito A. Quejada	ALS Teacher		
Miah Christine S. Flavier	ALS Teacher	Food and Refreshment	
Yolanda C. Lareza	CALSI		
Najiba A. Hashim	ALIVE Teacher	Coach	
Rodrigo R. Barreno	ALIVE Teacher	Coach	
Norhaima M. Sultan	School MEP Coordinator	Coach	
Karen R. Bergado	CALSI	Registration	
April Joy T. Belangel	CALSI		
April F. Bulanon	CALSI		
Dairyl Virrey	CALSI	Encoder	
Mikko Jim N. Tan	CI 8 ALS Field Enumerator		
Rochelle Ann A. Alvano	CI 8 ALS Field Enumerator	Board of Canvasser	
Teodosio F. Lakian	Principal IV		
Lourdes M. Tan	PSDS-Gumaca West		
Marlon M. Raneses	PSDS- Gumaca East		
Susana P. Nera	PSDS- Atimonan I		
Meilani L. Adan	PSDS- Lopez West		
Rejulios M. Villenes	PSDS- Lopez East		
Carmelo Eusebio P. Altamira	PSDS- Calaug East		
Helen R. Esternon	PSDS- Calaug West		
			Jury

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